

FRANCESTOWN HERITAGE COMMISSION

Minutes of August 10, 2013 Meeting

Present: Maureen vonRosenvinge, Barbara Caskie, BJ Carbee, Diane Curran, Michele Ferencsik, Betsy Hardwick, Elly Miles

Others: Scott Carbee, Warren Kiblin

The minutes for the 7/13/13 meeting were approved as submitted.

Maureen reported that she met with Glen and the building inspector at the Town Hall. A few minor items need to be addressed and the so called PO or 1st floor kitchen must be locked to allow no public access. The first floor and bathrooms need to be cleaned for the building to be used on Labor Day. Also repairs need to be made to the doors and chimney to stop possible damage from moisture. Scott said the cleaning has been scheduled and we are getting bids for repairs.

Maureen said that she and Jim von Rosenvinge had restructured The Heritage Commission website. It is still under construction but she requested feed-back from Commission members. The goal is to reflect all Commission activity. With full disclosure as the aim, all reports will be published.

Round 9 of the LCHIP planning grant is closed. The Stewardship Agreement has been finalized and accepted by LCHIP. Grant Round 11 requires a condition survey with photos and verbal report to finalize that round, with all project aspects documented. As reported above the structural work has been done and the remainder of the grant money will be received when the report is completed. At that time our current LCHIP association is closed. A public recognition of the successful completion of LCHIP sponsored repairs is a grant request. The Commission's celebration of the Town Hall reopening of the 1st floor will be part of the Francestown Activity Fair on September 21, 2013, 1-4 PM with the 3rd and final public planning meeting to follow from 4-5 PM.

The Commission members discussed the various aspects of the upcoming Francestown Activity Fair on September 21st.

Tours will be offered with open access on the 1st floor. There will be supervised access to the 2nd floor. At other times the 2nd floor and basement will be locked off. Elly will update the information brochure. The list of groups to invite compiled by Diane Curran was reviewed and special contact by assigned commission members was set up for those groups and individuals not covered by the Town Office mailing. It was agreed that a full town mailing of the information poster would be a good way to further publicize the event.

Diane reported the results of her research on banners. With an estimate of \$225 it was agreed that she would work with Linda of Sterling Design in Peterborough on the construction of a 16' x 3' or 4' banner:

FRANCESTOWN TOWN HALL EVENT September 21st 1-4 PM

Michele and BJ described T-shirt design and production costs. It was agreed that they would coordinate efforts and BJ would contact Carol Laughner who designed the FIHS T-shirt. They would report back at the special planning meeting.

The meeting adjourned at 10:30 AM.

A special event planning meeting is scheduled for 9 AM on August 24th.

Respectfully submitted,

Elly Miles